

PCS Entitlements and SPO Instructions for Personnel Reporting To Patrol Forces Southwest Asia and Cutters Supporting Operation Iraqi Freedom

Introduction

This guide consolidates information on PCS travel, household goods, privately owned vehicle storage and pay entitlements for members ordered to Patrol Forces Southwest Asia, Bahrain or a cutter deployed (for a year or more) in support of Operation Iraqi Freedom.

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SPO Action

Introduction	This section provides instructions for mailing PDRs to ISC Portsmouth and lists points of contact for additional information.
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PDR Handling	<p>Please ship SPO PDRs, via rapid, accountable means (FEDEX, express mail, etc.) to:</p> <p>Attn: CPO McCusker Commanding Officer (PERSRU) Coast Guard Integrated Support Command 4000 Coast Guard Blvd Portsmouth, VA 23703</p> <p>Normally (per COMDTINST M1080.10(series)) the SPO PDR is sent via regular mail. However, these transfers call for special handling to ensure timely input of transactions.</p>
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Points of Contact	<p>ISC Portsmouth SPO:</p> <ul style="list-style-type: none">• CPO Robert McCusker, 757-686-4086 <p>HHGs/POV Storage/Relocation of Dependents (OCONUS):</p> <ul style="list-style-type: none">• Commandant (G-WPM-2) at (202) 267-1646 <p>Operations/Mission issues: LANTAREA: SKCS Sandra Fletcher Atlantic Area, Cutter Forces PATFOR SWA Coordinator Tel: 757-398-6312 Cell: 757-651-2409 Fax: 757-391-8111 SFletcher@LANTD5.uscg.mil</p>
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Entitlements for Members Ordered PCS to Ships Operating Out CONUS for a Period of One Year or More

Introduction	This section describes the basic entitlements for personnel ordered PCS to ships operating in the Persian Gulf for a year or more.
Discussion	Members will receive PCS Orders from their current duty station to PATFOR SWA. They also receive TAD Orders to LANTAREA for Pre-Deployment training. Following the Pre-Deployment training, members either go on leave or return to their current Duty Station. When they depart their PDS, their PCS Orders require them to stop at LANTAREA awaiting transportation. Transportation from LANTAREA to PATFOR SWA is Government Procured Transportation.
PCS Travel	<p>Members without dependents are authorized:</p> <ul style="list-style-type: none">• PCS travel entitlements from their old PDS via the homeport of their ship to LANTAREA in Portsmouth VA for transportation to their ship in the Persian Gulf.• Members may elect their mode of travel to Portsmouth. Travel from Portsmouth to their ships will be directed by government provided transportation.• Members should only be authorized to travel via the homeport if there is a valid reason to do so, such as to drop off their POV. <p>Members with dependents are authorized:</p> <ul style="list-style-type: none">• PCS travel entitlements from their old PDS via the designated place per JFTR, par. U5120-g (see page 13 of this guide) to assist their dependents in relocating before reporting to Portsmouth for transportation.

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Entitlements for Members Ordered PCS to Ships Operating Out CONUS for a Period of One Year or More, Continued

PCS Travel (cont'd)

- Dependents can remain at their current location or travel to a designated place. A designated place is the location where the dependents will establish a permanent residence while the member is assigned to a vessel designed as operating OCONUS for a year or more. The designated place can be any location in CONUS or OCONUS locations indicated in JFTR, par. U5222-d1 ([see page 17 of this guide](#)). **Designated places OCONUS must be authorized by COMDT (G-WPM-2).**

HHG/ Unaccompanied Baggage

Members should only ship those personal effects that can be accommodated in their assigned quarters onboard the ship. Unaccompanied baggage shipments to Bahrain are limited to 500 pounds. Additional information/restrictions on HHG shipments to Bahrain can be found in Chapter 11 of the *Personal Property Consignment Information Guide* (PPCIG) available on [page 29](#) of this guide or online at: <http://www.sddc.army.mil/CONTENT/2373/ULCN2373.PDF>.

- For members without dependents the HHG not shipped to Bahrain should be placed in NTS (non-temporary storage) at origin.
- Members with dependents may ship HHG to a designated place for dependents use or place them in NTS at origin.

POV Transportation/ Storage

Members are not entitled to POV shipment or storage at government expense. Since members are assigned PCS to ships home ported in CONUS, there is no authority to ship or store a POV. All PCS orders must indicate that shipment and/or storage of a POV is not authorized. Likewise, there is no authority to ship a POV to a designated place OCONUS for dependents use. In addition, there is no authority for member travel to/from the POV storage location for members who store their POV at personal expense at a location other than the homeport of the ship.

- Members who travel by POV to Portsmouth must arrange for POV storage and place their POV in storage before departing for the Persian Gulf.

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Entitlements for Members Ordered PCS to Ships Operating Out CONUS for a Period of One Year or More, Continued

Station Allowances (COLA and OHA).

Members are not authorized any overseas station allowances. In addition, station allowances are not authorized for dependents residing at a designated place OCONUS.

Dislocation Allowance (DLA)

Only members with dependents that relocate dependents to a designated place are authorized DLA at the with dependent rate. Members without dependents are not authorized DLA since they are assigned government quarters on board their ship.

BAH/CONUS COLA

See [ALCOAST 080/04 \(page 10 of this guide\)](#) for information on locations at which BAH and CONUS COLA are payable for members with dependents. Members without dependents will only be authorized a partial BAH based on assignment to government quarters on board their ship. CONUS COLA is payable at the without dependent rate to members without dependents assigned to ships with homeports in a CONUS COLA payment area.

FSA

Members with dependents, including member-married-to-member, are entitled to FSA. The current rate for FSA is \$250.

Entitlements for Members Ordered PCS to Patrol Forces Southwest Asia (PATFOR SWA) Bahrain

Introduction	These are the basic entitlements for personnel ordered PCS to PATFOR SWA Bahrain.
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Discussion	Members will receive PCS Orders from their current duty station to PATFOR SWA. They also receive TAD Orders to LANTAREA for Pre-Deployment training. Following the Pre-Deployment training, members either go on leave or return to their current Duty Station. When they depart their PDS, their PCS Orders require them to stop at LANTAREA awaiting transportation. Transportation from LANTAREA to PATFOR SWA is Government Procured Transportation.
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PCS Travel	<p>Members without dependents are authorized:</p> <ul style="list-style-type: none">• PCS travel entitlements from their old PDS to LANTAREA in Portsmouth VA for transportation to Bahrain.• Members may elect mode of travel to Portsmouth.• Travel from Portsmouth to Bahrain will be directed by government provided transportation.
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Members with dependents are authorized:

- PCS travel entitlements from their old PDS via the designated place per JFTR, par. U5120-g ([page 13 of this guide](#)) to assist their dependents in relocating before reporting TEMDU to Portsmouth for training.
- Dependents can remain at their current location or travel to a designated place. A designated place is the location where the dependents will establish a permanent residence while the member serves a dependent restricted tour in Bahrain. The designated place can be any location in CONUS or OCONUS locations as indicated in JFTR, par. U5222-d1 ([see page 17 of this guide](#)). **Designated places OCONUS must be authorized by COMDT (G-WPM-2).**

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Entitlements for Members Ordered PCS to Patrol Forces Southwest Asia (PATFOR SWA) Bahrain, Continued

HHG/ Unaccompanied baggage

Bahrain is designated an administrative weight restricted area for Coast Guard personnel assigned to PATFOR SWA. All members should be aware that they will be required to reside in fully furnished government quarters equipped with TVs and stereos.

- Storage space is limited, so members should only ship those personal effects that can be accommodated in their assigned quarters.
- Members need not bring personal computers; there are Internet cafes at the residence and on base.
- Unaccompanied baggage shipments to Bahrain are limited to 500 pounds.
- Additional information/restrictions on HHG shipments to Bahrain can be found in Chapter 11 of the *Personal Property Consignment Information Guide* (PPCIG) available on [page 29](#) of this guide or online at: <http://www.sddc.army.mil/content/2373/ulcn2373.pdf>.

For members without dependents the HHG not shipped to Bahrain should be placed in NTS (non-temporary storage) at origin. Members with dependents may ship HHG to a designated place for dependents use or place them in NTS at origin.

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Entitlements for Members Ordered PCS to Patrol Forces Southwest Asia (PATFOR SWA) Bahrain, Continued

POV Transportation/ storage

Transportation:

- Coast guard personnel assigned to PATFOR SWA are not authorized shipment of a POV to/from Bahrain. However, a POV may be shipped to a designated place, including OCONUS, for use by the member's dependents in accordance with JFTR, par. U5410-b1 ([see page 26 of this guide](#)).

Storage:

- POV storage is authorized in lieu of a shipment. Since POV shipment to Bahrain is restricted by service regulations, members are entitled to storage of one POV at government expense under the provisions of JFTR, par. U5466. The POV can be stored using the SDDC global POV storage program or self-procured by the member. For travel entitlement to the storage facility when accomplished concurrently with TDY enroute to the OCONUS PDS, see JFTR, par. U5468-e. For information on POV storage see SDDC pamphlet *Storing Your POV* on [page 33](#) of this guide or online at: <http://www.sddc.army.mil/content/8810/dbcn8810.pdf>.
- Members who travel by POV to Portsmouth must arrange to place their POV in storage prior to departing for Bahrain. Storage of a POV is not authorized if a POV is shipped to a designated place for dependents use.

Station Allowances (OHA and COLA).

OHA is not authorized for members in Bahrain since all members will be assigned government leased quarters. While stationed in Bahrain members will be entitled to COLA at the full without dependents rate. Station allowances may also be authorized by COMDT (G-WPM-2) for dependents residing at a designated place OCONUS per JFTR, par. U9301-b. Requests for station allowances must be submitted before the dependents relocation, since the law does not allow for retroactive approval of these allowances.

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Entitlements for Members Ordered PCS to Patrol Forces Southwest Asia (PATFOR SWA) Bahrain, Continued

Dislocation Allowance (DLA)	Only members with dependents that relocate dependents to a designated place are authorized DLA.
BAH/CONUS COLA	See ALCOAST 080/04 on page 10 of this guide for information on locations at which BHA and CONUS COLA are payable to members (with dependents) assigned psc to Bahrain.
FSA	Members with dependents, including member-married-to-member, are entitled to FSA. The current rate for FSA is 250 dollars per month.

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FM COMDT COGARD WASHINGTON DC//G-WP//
TO ALCOAST
BT
UNCLAS //N07220//
ALCOAST 080/04
COMDTNOTE 7220

SUBJ: LOCATION AT WHICH BAH AND CONUS COLA ARE PAYABLE

- A. COAST GUARD PAY MANUAL, COMDTINST M7220.29A, CHAPTER 3
- B. JOINT FEDERAL TRAVEL REGULATIONS, CHAPTER 8
- C. COMDT COGARD WASHINGTON DC 161409Z JAN 04, ALCOAST 022/04
- D. COMDT COGARD WASHINGTON DC 312108Z JUL 03, ALCOAST 358/03

1. BASIC ALLOWANCE FOR HOUSING (BAH) AND CONTINENTAL UNITED STATES COST OF LIVING ALLOWANCE (CONUS COLA) RATES VARY DEPENDING UPON A MEMBERS PAY GRADE, DEPENDENCY STATUS, AND THE LOCATION OF THE MEMBERS DUTY STATION. WITH THE RECENT SIGNIFICANT INCREASES IN BAH RATES, IT BECOMES ESSENTIAL THAT BAH AND CONUS COLA BE PAID AT THE PROPER LOCATION, OTHERWISE A DISASTROUSLY LARGE OVERPAYMENT CAN RESULT.

2. THE RULES FOR PAYMENT OF BAH AND CONUS COLA ARE CONTAINED IN REFS A AND B. THIS ALCOAST SUMMARIZES THOSE RULES WITH RESPECT TO THE LOCATION AT WHICH BAH AND CONUS COLA ARE TO BE PAID TO ACTIVE DUTY MEMBERS, RESERVE MEMBERS ON ADSW/EAD, AND RESERVE MEMBERS ORDERED TO ACTIVE DUTY UNDER A CONTINGENCY OPERATION.

3. USCG ACTIVE DUTY MEMBERS: EXCEPT AS PRESCRIBED IN PARA 3.A. THROUGH 3.E. BELOW, BAH AND CONUS COLA SHALL BE PAID BASED ON THE GEOGRAPHICAL LOCATION WHERE THE MEMBER IS ASSIGNED TO PERFORM DUTIES (PERMANENT DUTY STATION - PDS), I.E., ZIP CODE WHERE ONE WORKS. MEMBERS WHO ARE TRANSFERRED PCS TO ONE UNIT, THEN ASSIGNED/DETAILED TO FULL-TIME DUTY AT ANOTHER LOCATION, SHALL BE PAID BAH AND CONUS COLA AT THE DETACHED DUTY LOCALE. FOR EXAMPLE, IF A MEMBER IS ISSUED PCS ORDERS TO ISC ALAMEDA, CA, BUT IS ACTUALLY ASSIGNED FULL TIME TO HOUSING MAINTENANCE WORK IN NOVATO, CA, THE MEMBERS BAH AND CONUS COLA WILL BE BASED ON NOVATO, NOT ALAMEDA. MEMBERS ASSIGNED TO A VESSEL SHALL BE PAID BAH AND CONUS COLA BASED ON THE HOME PORT OF THE VESSEL. THE ONLY MEMBERS WHO ARE AUTHORIZED TO RECEIVE BAH AND CONUS COLA AT A LOCATION DIFFERENT THAN THE MEMBERS PDS ARE THE FOLLOWING:

A. MEMBERS ASSIGNED TO A NEW PDS UNDER NO-ENTITLEMENT PERMANENT CHANGE OF STATION (PCS) ORDERS MAY BE AUTHORIZED BY COMDT (G-WPM-2) TO RECEIVE BAH AT A LOCATION DIFFERENT THAN WHERE THE MEMBER IS ASSIGNED FOR DUTY. MEMBERS MUST UNDERSTAND THE DIFFERENCE BETWEEN NO-ENTITLEMENT AND LOW/NO COST ORDERS. IF A MEMBER IS ENTITLED TO A HHG MOVE REGARDLESS IF THEIR ORDERS READ LOW/NO COST, BAH PROTECTION IS NOT AUTHORIZED. SEE SECTION 3-C-8, REF A. MEMBERS ISSUED VALID NO-ENTITLEMENT ORDERS MAY BE AUTHORIZED TO RECEIVE BAH AT THE MEMBERS PREVIOUS PDS OR THE DEPENDENTS LOCALE (IF THE MEMBER HAS DEPENDENTS) - WHICHEVER IS MORE EQUITABLE. BY LAW, CONUS COLA CANNOT BE PAID AT THE RATE APPLICABLE TO THE MEMBERS PREVIOUS PDS - IT CAN ONLY BE PAID AT THE NEW PDS (OR THE DEPENDENTS LOCALE, IF THE MEMBER HAS DEPENDENTS).

B. WITH-DEPENDENT MEMBERS ASSIGNED TO UNUSUALLY ARDUOUS SEA DUTY (WHEC/WMEC/POLAR WAGB) WHOSE DEPENDENTS DO NOT ACCOMPANY THE MEMBER TO THE VESSELS HOME PORT MAY BE AUTHORIZED, BY COMDT (G-WPM-2), TO RECEIVE BAH AT A LOCATION OTHER THAN THE VESSELS HOME PORT. SEE SECTION 3-C-11, REF A. SUCH MEMBERS MAY BE AUTHORIZED TO RECEIVE BAH AT THEIR DEPENDENTS LOCATION OR (IF NO PCS ENTITLEMENTS ARE USED) AT THE MEMBERS PREVIOUS PDS. AS BEFORE, BY LAW, CONUS COLA CANNOT BE PAID AT THE RATE APPLICABLE TO THE MEMBERS PREVIOUS PDS - IT CAN ONLY BE PAID AT THE NEW PDS OR THE DEPENDENTS LOCALE.

C. WITH-DEPENDENT MEMBERS ASSIGNED TO A DESIGNATED CRITICAL HOUSING AREA (WHERE FAMILY HOUSING IS IN SHORT SUPPLY) MAY BE AUTHORIZED BY COMDT (G-WPM-2) TO RECEIVE BAH AT A LOCATION OTHER

THAN WHERE THE MEMBER IS ASSIGNED FOR DUTY. SEE REF C. SUCH MEMBERS MAY BE AUTHORIZED TO RECEIVE BAH AT THEIR DEPENDENTS LOCATION OR (IF NO PCS ENTITLEMENTS ARE USED) AT THE MEMBERS PREVIOUS PDS. BY LAW, CONUS COLA CANNOT BE PAID AT THE RATE APPLICABLE TO THE MEMBERS PREVIOUS PDS - IT CAN ONLY BE PAID AT THE NEW PDS OR THE DEPENDENTS LOCALE.

D. WITH-DEPENDENT MEMBERS ASSIGNED TO PROFESSIONAL EDUCATION OR TRAINING DUTY FOR A PERIOD OF AT LEAST 20 BUT NOT TO EXCEED 52 WEEKS MAY BE AUTHORIZED BY COMDT (G-WPM-2) TO RECEIVE BAH AT A LOCATION OTHER THAN WHERE THE MEMBER IS ASSIGNED FOR TRAINING. SEE REF D. SUCH MEMBERS MAY BE AUTHORIZED TO RECEIVE BAH AT THEIR DEPENDENTS LOCATION OR AT THE MEMBERS PREVIOUS DUTY STATION WHICHEVER IS MOST EQUITABLE. BY LAW, CONUS COLA CANNOT BE PAID AT THE RATE APPLICABLE TO THE MEMBERS PREVIOUS DUTY STATION - IT CAN ONLY BE PAID AT THE NEW PDS OR THE DEPENDENTS LOCALE.

E. WITH-DEPENDENT MEMBERS ASSIGNED TO A UNIT OUTSIDE CONUS WHOSE DEPENDENTS DO NOT ACCOMPANY THE MEMBER TO THE OUTCONUS UNIT MAY BE PAID BAH AND CONUS COLA AT THE RATE APPLICABLE TO THE LOCATION WHERE THE MEMBERS DEPENDENTS RESIDE. SEE FIGURE 3-10, REF A, AND SECTION U8015, REF B. IF A MEMBER IS ASSIGNED TO ALASKA OR HAWAII, AND THE MEMBERS DEPENDENTS ACCOMPANY THE MEMBER TO THE NEW PDS, BAH SHALL BE BASED ON THE ALASKA/HAWAII DUTY STATION, AND SHALL CONTINUE TO BE BASED ON THE ALASKA/HAWAII DUTY STATION EVEN IF THE DEPENDENTS VOLUNTARILY RETURN TO CONUS (UNLESS AN EXCEPTION IS AUTHORIZED BY COMDT (G-WPM-2)). THERE ARE LIMITED INSTANCES WHERE A MEMBER ASSIGNED OUTCONUS MAY BE AUTHORIZED BY COMDT (G-WPM-2) BAH BOTH AT THE WITH-DEPENDENTS AND BAH AT THE WITHOUT-DEPENDENTS RATE - SEE SECTION 3-G-3, REF A.

F. WITH DEPENDENT MEMBERS ASSIGNED TO RECRUIT TRAINING OR OFFICER CANDIDATE SCHOOL ARE PAID BAH AND CONUS COLA AT THE RATE APPLICABLE TO THE LOCATION OF THE MEMBERS DEPENDENTS. SEE FIGURE 3-10, REF A, AND SECTION U8012, REF B. THIS RATE OF BAH AND CONUS COLA SHALL CONTINUE TO BE PAID UNTIL THE MEMBER REPORTS TO HIS/HER FIRST PDS. IF THE MEMBER IS ASSIGNED TEMPORARY DUTY TO TRAINING OR CLASS A SCHOOL AFTER RECRUIT TRAINING/OFFICER CANDIDATE SCHOOL, BAH AND CONUS COLA SHALL CONTINUE TO BE PAID BASED ON THE DEPENDENTS LOCALE UNTIL SUCH TIME AS THE MEMBER REPORTS IN TO HIS/HER FIRST PERMANENT DUTY STATION.

4. USCGR MEMBERS INITIALLY ORDERED TO CONTINUOUS ACTIVE DUTY FOR 140 DAYS OR MORE UNDER OTHER THAN A CONTINGENCY OPERATION (VOLUNTARY ACTIVE DUTY FOR SPECIAL WORK (ADSW) OR EXTENDED ACTIVE DUTY (EAD)): SUCH MEMBERS BAH AND CONUS COLA ENTITLEMENTS ARE IDENTICAL TO USCG MEMBERS AS DESCRIBED IN PARA 3 ABOVE.

5. USCGR MEMBERS INITIALLY ORDERED TO ACTIVE DUTY FOR PERIODS OF LESS THAN 140 DAYS UNDER CIRCUMSTANCES OTHER THAN A CONTINGENCY OPERATION ARE NOT AUTHORIZED TO RECEIVE CONUS COLA AND ARE ONLY ENTITLED TO THE APPLICABLE BAH TYPE II (BAH-II) RATE.

6. USCGR MEMBERS ORDERED TO ACTIVE DUTY UNDER A CONTINGENCY OPERATION. AS PRESCRIBED IN SECTION 3-C-10 AND FIGURE 3-8 OF REF A, AND PARA U8011 OF REF B, WITH-DEPENDENT RESERVISTS RECALLED TO ACTIVE DUTY UNDER A CONTINGENCY OPERATION SHALL BE PAID BAH AND CONUS COLA AT THE LOCATION OF THE RESERVISTS PRINCIPAL PLACE OF RESIDENCE AT THE TIME ORDERED TO ACTIVE DUTY FOR THE DURATION OF THE ORDERS. WITHOUT DEPENDENT RESERVISTS ORDERED TO DUTY AT A PLACE WHERE THE RESERVIST IS UNABLE TO OCCUPY HIS/HER PRIMARY RESIDENCE ARE ENTITLED TO BAH AND CONUS COLA BASED ON THE LOCATION OF THE RESERVISTS PRINCIPAL PLACE OF RESIDENCE, PROVIDED THE RESERVIST IS RESPONSIBLE FOR THE COST OF THAT RESIDENCE.

A. RESERVISTS RECALLED UNDER A CONTINGENCY OPERATION SHALL NOT BE PAID BAH OR CONUS COLA AT THE LOCATION WHERE THE RESERVIST IS ASSIGNED FOR DUTY.

B. BAH AND CONUS COLA SHALL CONTINUE TO BE PAID AT THE LOCATION OF THE RESERVISTS ORIGINAL PRINCIPAL PLACE OF RESIDENCE EVEN IF THE

RESERVIST VOLUNTARILY MOVES HIS/HER HOUSEHOLD GOODS (AND
DEPENDENTS) TO ANOTHER LOCALE AT HIS/HER OWN EXPENSE.

C. RESERVISTS WHO CONVERT FROM INVOLUNTARY TITLE 10 RECALL ORDERS
TO VOLUNTARY TITLE 10 RECALL ORDERS WITH OR WITHOUT A BREAK IN
SERVICE SHALL CONTINUE TO RECEIVE BAH AND CONUS COLA AT THE
LOCATION OF THE RESERVISTS ORIGINAL PRINCIPAL PLACE OF RESIDENCE AT
THE TIME INITIALLY ORDERED TO ACTIVE DUTY.

7. QUESTIONS AND CONCERNS MAY BE SUBMITTED VIA E-MAIL TO
COMPENSATION (AT) COMDT.USCG.MIL.

8. INTERNET RELEASE AUTHORIZED.

9. MR. THOMAS F. FISHER, ACTING DIRECTOR OF PERSONNEL MANAGEMENT,
SENDS.

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U5120 TRAVEL AND TRANSPORTATION ALLOWANCE UNDER SPECIAL CIRCUMSTANCES

A. Travel when Orders to Active Duty Are Received at a Place other Than That to Which Addressed.

When orders to active duty are received at, and travel begins from, a place other than that to which the orders were addressed, PCS allowances are authorized from that place, not to exceed those from the place to which the orders were addressed.

B. PCS Orders Received at TDY Station.

A member, who receives PCS orders while on TDY, and returns to the old PDS, is paid PCS allowances from the TDY station to the old PDS, and then to the new PDS via any TDY station(s).

C. PCS Orders Received while on Leave

1. Orders Received while on Leave from TDY Station. A member, who receives PCS orders while on leave from a TDY station, and returns to the old PDS, is paid PCS allowances from the leave point to the old PDS and then to the new PDS via any other TDY station(s), not to exceed the allowances from the TDY station to the old PDS and then to the new PDS via any other TDY station(s).

2. PDS Changed or Assigned While on Leave from the PDS. A member, who receives PCS orders while on leave from the old PDS, and begins PCS travel from that site, is entitled to PCS allowances from the place where orders are received to the new PDS, not to exceed allowances from the old to the new PDS.

D. PCS with TDY at a Location near (But outside the Limits of) the Old or New PDS.

No per diem allowance is payable at a TDY location in connection with a PCS with TDY en route near the old or new PDS if the member commutes to the TDY from the quarters occupied while attached to the old PDS or the permanent quarters the member intends to occupy at the new PDS. This also applies when a member performs TDY at or near the homeport when the PDS is a ship or an afloat staff. Quarters (residence, suite, room, cubicle, etc.) at the old PDS are no longer permanent quarters on/after the PCS HHG weight allowance transportation date. Quarters at the new PDS are permanent on/after the date the PCS HHG weight allowance is accepted. Transportation expenses incurred in commuting between the quarters at the old PDS or quarters at the new PDS and the TDY location may be paid under Chapter 3, Part F, when travel is within the area defined in par. U3500-B, or paid under par. U3325 when travel is from outside that area. A member required to procure meals at personal expense outside the PDS limits must be reimbursed for the meal(s) under par. U4510. When travel outside the TDY location is required, travel, transportation, and per diem allowances under Chapter 4, Part B, are authorized.

NOTE: See par. U4102-D for TDY en route within the limits of the old or new PDS.

E. Orders Canceled, Amended or Modified En Route

1. Orders Canceled Returning Member to the Old PDS. If PCS orders are canceled, limited PCS allowances are authorized from the old PDS to the location at which cancellation notification was received and return to the old PDS. The amount payable is limited to travel from the old PDS, via any en route TDY locations, to the contemplated new PDS and return.

2. Orders Amended or Modified to Name a New PDS or En Route TDY Station. If PCS orders are amended or modified naming another new PDS or en route TDY station(s), limited PCS allowances are authorized from the old PDS to the

location at which amended orders were received to the last-named new PDS. The amount payable is limited to travel from the old PDS to the last-named new PDS via any en route or added en route TDY locations and the first-named new PDS.

F. Orders Involving Units with Homeports or PDS Locations.

PCS allowances for the travel described below may be authorized/approved by the official(s) designated by the Service concerned when the member must:

1. assist in the transportation of dependents and/or HHG,
2. pick-up personal items, or
3. personally drive the member's POC.

1. Homeport Changed.

When a unit's homeport is changed, a member may be paid PCS allowances to the old homeport and then to the new homeport via any TDY stations(s). If the unit is at the old homeport, the member may be paid PCS allowances from old homeport to the new homeport and return to the unit via any TDY station. This travel must begin within 1 year from the effective date of the homeport change, unless the time limit is extended by the Secretarial Process. If a member is on leave from a deployed unit whose homeport is changed, the PCS allowances accrue from the leave point to the new homeport via the old homeport, not to exceed the allowances payable from the unit's location when the member departed on leave to the new homeport via the old homeport (57 Comp. Gen. 198 (1977), 60 id. 561 and 564 (1981)).

2. PCS From a Unit when the Unit Is Away from Homeport/PDS.

A member, ordered PCS while with the unit away from its homeport or PDS, may be paid PCS allowances from the location at which PCS travel begins to the new PDS via the old homeport/PDS and any TDY station(s).

3. PCS to a Unit when the Unit Is Away from Homeport/PDS.

A member, ordered PCS to a unit that is deployed away from its homeport/PDS, may be paid PCS allowances from the old PDS to the new unit via its homeport/PDS and/or any TDY station(s).

4. PCS to a Unit Whose Homeport Change Has Been Announced and the Member Arrives before or after the Effective Date of Homeport Change.

A member, ordered PCS to a unit whose homeport change has been announced and who travels to the new homeport either before or after the effective date of the homeport change, may be paid PCS allowances from the old PDS to the unit via the new homeport and any TDY station(s) (60 Comp. Gen. 561 (1981)).

5. PCS to a Ship with a Homeport Assignment Effective upon Commissioning.

A member, ordered to a newly commissioned ship and the ship's announced homeport is different from the member's old PDS, may be paid PCS allowances to the old PDS (or homeport), then to the ship's announced homeport via any TDY stations, and then to the place where the ship is located. For two-crew ships, both crews may be paid these allowances. This travel must begin within 1 year from the effective date of the ship's commissioning (60 Comp. Gen. 561 and 564 (1981)).

6. PCS from a Unit Undergoing a Homeport Change.

A member, ordered PCS from a unit undergoing a homeport change and who detaches after the effective date of the homeport change, may be provided PCS allowances from the unit to the new PDS via the old homeport (or a designated place, if

applicable) and any TDY station(s) (60 Comp. Gen. 562 (1981)).

7. Travel to/from a Place other than the New/Old Homeport.

A member traveling under pars. U5120-F1 through U5120-F6, may be paid PCS allowances for travel via:

- a. a place other than the old homeport to the new homeport,
- b. the old homeport to a place other than the new homeport, or
- c. a place other than the old homeport to a place other than the new homeport.

Allowances shall not exceed those payable for travel between the locations authorized in the subparagraphs.

G. Travel to/from a Designated Place.

A member, ordered on a PCS who travels to a designated place, may be paid PCS allowances for travel from the old PDS to:

1. the new PDS via the designated place,
2. the designated place via any TDY station(s) and then to the new PDS, or
3. any TDY station(s) via the designated place and then to the new PDS but not for round-trip travel between a TDY station and designated place. On a subsequent PCS that results in relocation of dependents, the member may be paid PCS allowances for travel from the old PDS to:

1. the new PDS via any TDY station(s) and/or the designated place, or
2. the authorized processing station, if appropriate, to the HOS, HOR, or PLEAD via the designated place.

These travel allowances may be authorized/approved by the official(s) designated by the Service concerned when the member must travel to the designated place to assist:

1. in moving dependents,
2. dependents with HHG shipment, or
3. dependent transportation by POC.

(60 Comp. Gen. 562 (1981)). If member is divorced or dependents die before the effective date of the subsequent PCS and the member no longer has dependents at the designated place, the member may be authorized PCS allowances for travel to the designated place to pick-up HHG or personal items, or to use the member's or dependent's POC for transportation.

H. Member Escorts Dependents to/from a Designated Place in Connection with a Unit PCS Move to/from an OCONUS Unaccompanied Tour.

1. CONUS PDS to OCONUS PDS. Unit members who are required to travel on a PCS from a CONUS PDS to an OCONUS PDS with the unit for an unaccompanied tour may escort dependents from the old PDS to a designated place, and return to the PDS before departure for the OCONUS PDS. These members, are authorized round trip PCS allowances between the old PDS and the designated place; however, the allowable travel time for return to the PDS is limited to constructed travel time (par. U3005-A) as if the travel had been performed by Government-procured transportation.

2. OCONUS PDS to CONUS PDS. Unit members who are required to travel on a PCS from an unaccompanied tour at an OCONUS PDS to a CONUS PDS with the unit may escort dependents from the designated place to the new PDS. Members who do, are authorized round trip PCS allowances between the new PDS and the designated place; however, the allowable travel time for travel from the new PDS to a designated place is limited to constructed travel time (par. U3005-A) as if the travel had been performed by Government-procured transportation.

I. Member Ordered PCS from OCONUS PDS from Which Dependents Have Been Evacuated.

A member, ordered on a PCS from an OCONUS PDS from which dependents were evacuated under par. U6004, may be paid PCS allowances for travel from the old PDS to:

1. the new PDS via the designated place or safe haven, as applicable;
2. the designated place or safe haven, as applicable, via any TDY station(s) and then to the new PDS;
3. any TDY station(s) via the designated place or safe haven, as applicable and then to the new PDS; or
4. the authorized processing station, if appropriate, to the HOS, HOR, or PLEAD via the designated place or safe haven, as applicable; but not for round-trip travel between a TDY station and a designated place or safe haven. These travel allowances may be authorized/approved by the official(s) designated by the Service concerned when the member must:

1. assist in the transportation of dependents and/or HHG,
2. pick-up personal items, or
3. personally drive the member's POC.

Travel to a designated place must occur before the member completes PCS travel.

J. Unable to Travel With Member's Organization.

A member, unable to travel to the new homeport/PDS with member's organization for reasons acceptable to the Service, but who later joins it under competent orders, is entitled to the allowances in par. U5105.

K. PCS to Hospital.

PCS travel allowances are payable, if otherwise proper, for travel to, from, or between hospitals, provided the orders don't contemplate return to the PDS.

L. Member Dies while En Route to New PDS.

PCS allowances are payable on behalf of a member traveling on a PCS, who dies after beginning the travel, from the old PDS to the place of death. The amount paid shall not exceed the amount for travel from the old PDS to the ordered new PDS.

M. Directed Travel over Other than a Usually Traveled Route.

When ordered to travel over a route involving a higher cost to the Government on orders that are amended or modified while en route, a member is entitled to allowances over the ordered route.

U5222 VARIOUS UNIQUE PCS ORDERS

A. Called (or Ordered) to Active Duty

1. Called (or Ordered) to Active Duty -- TDY Station First Assignment.

When a member is called (or ordered) to active duty, and is first assigned to a TDY station and then ordered on PCS, the member is entitled to dependents' travel and transportation allowances for dependents' travel to the PDS, up to the entitlement for travel from the HOR or the PLEAD to the first PDS.

2. Commissioned from Service Academies.

When commissioned and ordered to active duty, a graduate of a Service academy is entitled to dependents' travel and transportation allowances for dependents' travel, up to the entitlement for travel from the farther point, HOR or Service academy, to the PDS, regardless of the point designated in the orders (Service academy or HOR) from which the officer's travel is directed to be performed. When dependents are acquired after the date of an officer's departure (detachment) from a Service academy incident to active duty orders, but on or before the effective date of the orders, the officer is entitled to dependents' travel and transportation allowances for dependents' travel to the new PDS from one of the following:

a. HOR;

b. Service academy; or

c. place where the dependents are acquired. However, if the dependents travel from the place acquired to the HOR or Service academy before the effective date of active duty orders, then the place named in item a or b, as appropriate, applies.

This entitlement is without regard to whether TDY is directed or performed en route.

B. Assigned to Foreign Service Colleges.

Members assigned to foreign service colleges on a PCS for 20 or more weeks are entitled to dependents' travel and transportation allowances. The tour length restrictions in par. U5203-B3e and f do not apply.

C. Ordered to an OCONUS Station to Which Dependents' Travel Is Authorized

1. General.

When a member is ordered to make a PCS to an OCONUS station to which dependents' travel is authorized, the member is entitled to the dependents' travel and transportation allowances in this subparagraph.

2. Dependents Authorized Concurrent Travel With Member.

When dependents are authorized concurrent travel to the OCONUS PDS (whether or not they travel with the member), the member is entitled to allowances from the place the dependents are located when the member receives the PCS order to the OCONUS PDS, up to the entitlement for travel from the last place transported at Government expense to the new PDS. Government transportation facilities for transoceanic travel should be used when available.

3. Concurrent Dependents' Travel Denied

a. Delay Anticipated To Be for 20 or More Weeks from Member's Port Reporting Month.

When concurrent dependents' travel is denied by a competent authority for 20 or more weeks from the member's port reporting month, the member is entitled to allowances for dependents' travel to a designated place in CONUS or:

(1) a designated place in a nonforeign OCONUS area, if the member was a legal resident of that state, Commonwealth, territory or possession, before entering on active duty, or the member's spouse was a legal resident of that location at the time of marriage; or

(2) a designated place in a nonforeign OCONUS area, provided the member was called to active duty from that place or it is the member's HOR.

A member is entitled to allowances for the dependents' travel from the designated place to the OCONUS PDS if authorized at a later date, provided the dependents are command sponsored before they travel and the member has at least 12 months remaining on the OCONUS tour on the date the dependents are scheduled to arrive there.

b. Delay Anticipated To Be for Less Than 20 Weeks from Member's Port Reporting Month.

When the anticipated dependent travel delay is less than 20 weeks from the member's port reporting month, dependents' travel and transportation allowances shall not exceed the entitlement from the last place to which transported at Government expense to the new PDS. Reimbursement for the authorized travel is made after travel to the OCONUS PDS is completed.

4. Member Elects to Serve an Unaccompanied Tour.

A member who elects to serve an unaccompanied tour may leave dependents at their current location, or move them to a designated place in:

a. CONUS,

b. a nonforeign OCONUS area; if:

(1) the member was a legal resident of that area before entering on active duty;

(2) the member's spouse was a legal resident of that area at the time of marriage;

(3) the member was called to active duty from that area;

(4) it is the member's HOR; or

(5) authorized/approved through the Secretarial Process.

c. an OCONUS location at which PCS orders state the member is scheduled to serve an accompanied tour immediately after completing the unaccompanied tour. The member must have sufficient obligated service to complete the unaccompanied tour and the subsequent accompanied tour.

Dependents shall not be moved again at Government expense until subsequent PCS orders are issued or the member is selected to serve an IPCOT. A member moving dependents to a designated place under this subparagraph may move dependents to the OCONUS PDS at personal expense. If dependents are command sponsored there after arrival, they may be moved at Government expense when subsequent PCS orders are issued.

5. Reimbursement for Transoceanic Travel.

Par. U5116-D, pertaining to a member's authorized transoceanic travel, also applies to reimbursement for authorized transoceanic travel performed by dependents at personal expense.

D. Ordered on a Dependent-Restricted Tour, to Unusually Arduous Sea Duty, or to Duty Under Unusual Circumstances

1. PCS on a Dependent-Restricted Tour.

When transferred by PCS orders on a dependent-restricted tour, a member may elect to move dependents from the old PDS (or HOR if member's first PCS on active duty) to a designated place in:

- a. CONUS;
- b. a nonforeign OCONUS area; if:
 - (1) the member was a legal resident of that area before entering on active duty;
 - (2) the member's spouse was a legal resident of that area at the time of marriage;
 - (3) the member was called to active duty from that area;
 - (4) it is the member's HOR; or
 - (5) authorized/approved through the Secretarial Process.
- c. an OCONUS location at which PCS orders state the member is scheduled to serve an accompanied tour immediately after completing the dependent-restricted tour, or a tour falling under subpar. U5222-D2 or U5222-D3 below. The member must have sufficient obligated service to complete the dependent-restricted tour and either the tour falling under subpar. U5222-D2 or U5222-D3 below, or the subsequent accompanied tour; or
- d. an OCONUS location justified under unusual conditions or circumstances and authorized/approved by the Secretary concerned;
 - (1) this authority may not be delegated below the Service headquarters that directs dependents' travel and transportation policy and procedures;
 - (2) for Armed Forces' members, this authority may be used only to return foreign-born dependents to the spouse's native country per DoDD 1315.7;
 - (3) the Commandant of the Coast Guard (G-WP) may make exceptions for Coast Guard members; and
 - (4) dependents residing in the same country as the member shall not be command sponsored, if moved there under this authority.

2. Assignment to Unusually Arduous Sea Duty on a Specified Vessel, Afloat Staff, or Unit.

When a member is transferred by PCS orders to a vessel, afloat staff, or afloat unit specified in writing through the Secretarial Process as involving unusually arduous sea duty, dependents' travel and transportation allowances are authorized from the old PDS to the new PDS (except for a dependent-restricted tour) or to a designated place as specified in subpar. 1. Members are entitled to dependents' travel and transportation allowances under this subparagraph when the old homeport or PDS is identical to the new homeport or PDS (57 Comp. Gen. 266 (1978)).

3. Assignment to Vessel or Afloat Staff Specified as Operating OCONUS for a Period of One Year or More.

When a member is permanently assigned to a vessel or afloat staff specified through the Secretarial Process as operating in an OCONUS area for a contemplated continuous period of 1 year or more on the date the vessel or afloat staff is so specified, or the member is thereafter transferred by PCS orders to such vessel or afloat staff, the member is entitled to dependents' travel and transportation allowances from the PDS to a designated place as specified in subpar. 1.

4. Subsequent Entitlement.

When a member is:

a. transferred by PCS order from a dependent-restricted tour to an area to which dependent travel is authorized;

b. transferred by PCS order from a specified vessel, afloat staff, or afloat unit referred to in par. U5222-D2 or U5222-D3 except when serving a dependent-restricted tour at the new PDS (par. 5222-D1) or another specified vessel, afloat staff, or afloat unit (par. U5222-D2 or U5222-D3);

c. on permanent duty aboard a vessel or staff referred to in par. U5222-D2 or U5222-D3 when such vessel or staff is relieved from unusually arduous sea duty or the specified continuous overseas duty of 1 year or more; or

d. on permanent duty on a dependent-restricted tour on the date the restriction against dependents' travel to the member's PDS is removed;

except as provided in par. U5215-F, dependents' travel and transportation allowances are authorized from the place the dependents are located on receipt of PCS orders involved in par. U5222-D4a or U5222-D4b or on the date of change of conditions in par. U5222-D4c or U5222-D4d, or from the place to which dependents were moved at Government expense under par. U5222-D1 or U5222-D3, whichever results in the lesser entitlement, to the member's PDS. Dependents' travel and transportation allowances are authorized from the place to which dependents were moved under this paragraph or from the homeport for a vessel, afloat staff, or afloat unit if dependents are located there on receipt of PCS orders involved in par. U5222-D4b, to the new PDS. A member is entitled to dependents' travel and transportation allowances even though the homeport of the old vessel, afloat staff, or afloat unit specified under par. U5222-D2 or U5222-D3 and the new PDS are identical (57 Comp. Gen. 266 (1978)).

5. Change of Homeport.

When on duty with a vessel, afloat staff, or an afloat unit specified as unusually arduous on the effective date of the homeport change, a member is entitled to dependents' travel and transportation allowances:

a. from the old homeport or designated place to the new homeport if the homeport change is incident to commencement of an overhaul to be performed at the new homeport. If travel is from the old homeport to a location other than the new homeport, par. U5218 applies. If travel is from a designated place to a location other than the new homeport, the entitlement is limited to that from the designated place to the new homeport.

b. from the old homeport to the new homeport or to a designated place if the homeport change is incident to completion of an overhaul. If travel is from a location other than the old homeport to the new homeport, par. U5218 applies. If travel is from a location other than the old homeport to a designated place, the entitlement is limited to that from the old homeport to a designated place.

c. from the old homeport or from a designated place to the new homeport or from the old homeport to a designated place, if the homeport change is not incident to an overhaul. Travel from one designated place to another is not authorized.

E. Reassigned OCONUS Before Prescribed OCONUS Tour Is Completed Due to Base Closure or Similar Action.

A member, accompanied by command sponsored dependents, who is involuntarily transferred on a PCS from an OCONUS PDS to another OCONUS PDS due to base closure or similar action by the Service concerned, is entitled to dependents' travel and transportation allowances to the new PDS, if dependents are authorized thereat, or in accordance with subpar. D, if the member is to serve a dependent-restricted tour at the new PDS. If the move is within the same theater, the tour length restrictions in par. U5203-B3e and f don't apply. Upon subsequent transfer from the new PDS on a PCS, dependents' travel and transportation allowances are authorized regardless of the length of time served at the PDS from which the member last departed.

F. Consecutive Overseas Tours (COTs).

A member stationed OCONUS who is selected to serve a COT is authorized dependents' travel and transportation allowances as follows:

1. Unaccompanied to Unaccompanied Tour.

Dependents may be moved from a designated place to another designated place if authorized/approved by the Secretary concerned and it is shown that the dependents' movement is in the Government's best interest. This authority may not be delegated. This movement is authorized only on a PCS.

2. Unaccompanied to Accompanied Tour.

Dependents may be moved from a designated place to the member's new PDS, if dependents are command sponsored prior to travel to the new PDS. For IPCOT entitlements see par. U5240-G.

3. Accompanied to Unaccompanied or Dependent-Restricted Tour.

When a member elects to serve an unaccompanied tour or receives a PCS to a dependent-restricted tour, the provisions of subpar. C4 or D1 apply. A member may leave command-sponsored dependents at the old PDS (this location is then a designated place), if authorized/approved through the Secretarial Process (may not be delegated below the headquarters that directs transportation policies or procedures for the Service concerned), and receive station allowances at the with-dependent rate (par. U9301-B1). Dependents are no longer command-sponsored once the member departs PCS per DoDD 1315.7. For IPCOT entitlements see par. U5240-G.

4. Accompanied to Accompanied Tour.

Dependents may be moved to the new PDS, if command sponsored there, when a member elects or is required (assigned to a key billet) to serve an accompanied tour at the new PDS. A member, assigned to a key billet and electing to serve without dependents, is entitled to allowances for dependents' travel to a designated place.

G. Consecutive OCONUS Tours for a Member With Noncommand Sponsored Dependents.

A member, ordered on a PCS between OCONUS PDSs, who has noncommand sponsored dependents at, or in the vicinity of, the old PDS, is entitled to travel and transportation allowances for travel of those dependents if the member is to

serve an accompanied tour at the new PDS. If the member was entitled to dependents' travel and transportation allowances at the time of transfer to the old OCONUS PDS, entitlement is for the travel performed up to the entitlement from the place dependents were last moved at Government expense. If the member wasn't entitled to dependents' travel and transportation allowances at the time of transfer to the old OCONUS PDS, the entitlement shall not exceed the travel and transportation allowances from the port of embarkation in CONUS serving the old PDS to the new PDS. For IPCOT entitlements see par. U5240-G.

H. Transfer to, from, or Between Sea Duty Assignments Not Specified as Unusually Arduous Sea Duty.

When a member is transferred between PDSs, neither of which is unusually arduous sea duty, dependents' travel and transportation allowances are authorized from the old PDS to the new PDS. Except for assignments involving duty under subpar. D, dependents' travel and transportation allowances for travel aren't authorized when the old and new PDS are the same (B-185099, June 1, 1976).

I. Change of Homeport for Vessels, Afloat Staffs, or Afloat Units Not Specified as Involving Unusual or Arduous Sea Duty.

When a member is on duty with a vessel, afloat staff, or an afloat unit on the effective date of the homeport change, that change is a PCS for dependents' travel purposes. Dependents' travel and transportation allowances are authorized from the old homeport to the new homeport. Homeport change entitlements involving units specified as unusually arduous are prescribed in subpar. D.

J. Assigned to Mobile Unit or Ship Based Staff.

A mobile unit or a ship-based staff with an assigned homeport has the same status as a vessel with an assigned homeport for determination of dependents' travel and transportation allowances.

K. Member Ordered to Hospital in CONUS.

This subparagraph doesn't apply to members not entitled to dependents' travel and transportation allowances under par. U5203-B. Except as provided in subpar. 2, entitlement to dependents' travel and transportation allowances incident to a member's hospitalization is contingent on a statement by the commanding officer of the receiving hospital that the case has been evaluated and that a prolonged period of treatment of the member in that hospital is expected.

1. From Duty Stations or Hospitals in CONUS.

A member on active duty, who is transferred within CONUS from either a PDS or a TDY station to a hospital for observation and treatment, is entitled to dependents' travel and transportation allowances (as for a PCS) from the last PDS, or the place dependents were retained under par. U5203-A, to the hospital. Upon later transfer from one hospital to another in CONUS for further observation and treatment, and when dependents traveled at Government expense incident to the member's transfer to the initial hospital, a member is entitled to dependents' travel and transportation allowances between such hospitals.

2. From Duty Stations or OCONUS Hospitals.

A member on OCONUS active duty who is transferred to a hospital in CONUS for observation and treatment, is entitled to dependents' travel and transportation allowances from the OCONUS PDS or a designated place, as applicable, to the first hospital to which the member is transferred for observation and treatment. When dependents travel incident to the member's initial hospital transfer from OCONUS, no statement of prolonged hospitalization is required.

3. Transportation Not Restricted to the Hospital.

Subject to the maximum entitlement set forth in subpars. 1 and 2, a member is entitled to dependents' travel and transportation allowances to, from, and between other places (see par. U5218).

4. Completion of Hospitalization.

A member who is released from observation and treatment and restored to duty, separated from the Service, relieved from active duty, placed on the temporary disability retired list (TDRL), or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is entitled to dependents' travel and transportation allowances for travel to the PDS, HOR, PLEAD, or HOS, as follows:

a. when dependents didn't travel at Government expense incident to the member's hospitalization--from the place where dependents are located upon completion of hospitalization, up to the entitlement for travel from the last or any prior PDS or place dependents were retained (par. U5203-A) or from a designated place to which previously transported (subpar. D), as applicable;

b. when dependents traveled at Government expense incident to the member's hospitalization--from the place where dependents are located upon completion of hospitalization, up to entitlement for travel from the hospital to which the member was transferred when dependents traveled at Government expense.

L. Convicted Personnel Awaiting Completion of Appellate Review.

A member stationed in CONUS, who is placed on leave involuntarily while awaiting completion of appellate review of a court-martial sentence to a punitive discharge or dismissal from the Service, may be provided transportation for dependents. Such transportation is provided only if authorized/approved through the Secretarial Process. The procedures in par. U5225-F apply. If restored to duty, the member is entitled to dependents' PCS travel and transportation allowances from the place to which travel was authorized when placed on appellate leave to the member's PDS. When dependents travel at Government expense to the HOR or PLEAD, or to some other place under this subparagraph, such travel constitutes final separation travel unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

M. Ship Being Constructed or Undergoing Overhaul or Inactivation

1. General.

Dependents of a member on duty aboard a ship:

a. being overhauled or inactivated at a place other than its homeport or

b. if the homeport is changed to the port of overhaul or inactivation and the dependents are residing in the area of the homeport or former homeport,

may be provided transportation under par. U5222-M4 in lieu of member's entitlement, to the port of overhaul or inactivation, up to the cost of Government-procured commercial round trip travel for the member. Such dependent travel, in lieu of member's travel, may be provided on or after the 31st day, and every 60th day after the 31st day after the date on which the ship enters the overhaul/inactivation port or after the date which the member becomes permanently assigned to the ship, whichever is later.

Dependents shall not be provided transportation under this paragraph unless the member has been assigned to the ship for more than 30 consecutive days. A dependent who becomes entitled to a round trip before using a prior entitlement doesn't lose a previously earned entitlement. All travel authorized under this paragraph must begin before the ship departs from the overhaul/inactivation

port. The term "area" means places surrounding the homeport from which personnel customarily commute daily to the homeport.

2. Homeport of Ship Not Changed.

When the homeport of the ship is not changed, dependent travel is authorized between the homeport and the overhaul/ inactivation port unless the member has elected personal travel under par. U7115-A, in which case dependents' travel under this paragraph is not authorized. However, the member has the option to alternate such travel, i.e., member, dependent(s), member, each time the entitlement becomes available. The dependents' travel under this paragraph may not exceed the cost of Government-procured round trip travel for the member.

3. Homeport of Ship Changed.

When the ship undergoes a homeport change to the overhaul/ inactivation port, dependents are authorized travel between the former homeport of the ship and the overhaul/ inactivation port in lieu of PCS entitlements, if because of personal situations, dependents aren't relocated (e.g., dependent receiving medical care and no similar facility exists at the overhaul/ inactivation port) to the overhaul/ inactivation port.

4. Dependents Travel While the Ship Is Being Constructed.

When the entitlement conditions in this paragraph are met, the dependents of a member assigned to permanent duty in conjunction with the construction of a ship, at a location other than:

- a. the designated future homeport of the ship; or
- b. the area where the dependents are residing

may be provided transportation or an allowance for transportation for round trip travel to the construction port from either the site of:

- a. the future homeport of the vessel; or
- b. the area where the dependents are residing;

unless the member has elected personal travel under par. U7115-B, in which case dependents' transportation under this paragraph is not authorized. Members have the option to personally travel or substitute dependent travel each time the entitlement becomes available. The entitlement to this transportation accrues on or after the 31st consecutive day and every 60th day after the 31st day after the date on which the member becomes permanently assigned to the ship. A dependent who becomes entitled to a round trip before using a prior entitlement shall not lose a previously earned entitlement. All travel under this paragraph must begin before the ship departs the port of construction.

5. Transportation Allowances.

A member, whose dependents' travel is covered by pars. U5222-M1 and U5222-M4, is authorized one, or a combination, of the following for the authorized round trip travel:

- a. transportation-in-kind;
- b. reimbursement for the cost of personally-procured commercial transportation;
- c. the automobile mileage rate (See par. U2600) for the distance traveled by POC.

Government transportation must be used to the maximum extent practicable. Reimbursement under par. U5222-M5b is subject to par. U5203-A, first itemization, item 2, for land travel and par. U5207 for transoceanic travel. When land travel is by mixed modes, reimbursement is for the actual travel up to the cost of Government-procured commercial round trip air transportation for the member between the homeport or former homeport and the port of overhaul or inactivation. The reimbursement under par. U5222-M5b or the mileage under par. U5222-M5c shall not exceed the cost of Government-procured commercial round trip air transportation for the member between the homeport or former homeport and the port of overhaul or inactivation. NOTE: Per diem or reimbursement for meals and lodging may not be paid in connection with travel under this paragraph.

U5410 TRANSPORTATION

A. Transportation Permitted.

1. From Old to New PDS. When a POV shipment is authorized, one POV NTE 20 measurement tons may be transported from the POV port/VPC serving the old PDS or a POV port/VPC serving the passenger POD or any POV port/VPC in between the old and new PDS to the:

- a. POV unloading port/VPC serving the new PDS;
- b. POV unloading port/VPC serving another authorized place (see par. U5410-B and par. U5455-A and U5455-B);
- c. new PDS if authorized/approved by the Secretarial Process for those locations requiring approval; or
- d. POV port/VPC serving the passenger POD or any POV port/VPC in between the old and new PDS.

2. To First PDS. For POV shipment to the first PDS, or to the POV unloading port/VPC serving the first PDS, the "old PDS" is the HOR or PLEAD of the member.

3. Upon Separation/Retirement. For POV shipment upon separation or retirement, the "new PDS" is the HOR, or authorized HOS of the member under par. U5130-A1.

4. For Member-Married-to-Member. For combining POV shipping weight limits when husband and wife are members, see par. U5415-D.

5. Restrictions. POV transportation must be denied when restricted, suspended, or prohibited (see par. U5415).

B. POV Shipment when Transportation to the New PDS Not Permitted

NOTE: For storage when POV transportation is not authorized to a foreign OCONUS PDS, see Chapter 5, Part E.

1. General.

If a member is not permitted transportation of a POV when ordered on a PCS to an OCONUS PDS because

- a. POV transportation is not permitted to the new PDS,
- b. the member serves a dependent restricted or unaccompanied tour and elects not to have a POV transported to the new PDS, or
- c. the member elects not to have a POV transported to the new PDS when concurrent travel of dependents has been denied and dependents have moved to a designated place (see par. U5222-C3a), then

transportation of one POV, intended for the member's or dependents' use, is permitted from the designated POV loading port/VPC ordinarily serving the old PDS to the designated POV unloading port/VPC ordinarily serving:

- a. any place in CONUS the member designates, if the old PDS is OCONUS;
- b. Alaska, Hawaii, Puerto Rico, or any United States territory or possession, to which dependent transportation is authorized under Part C; or
- c. any OCONUS location to which dependent transportation is authorized under par. U5222-D1c or U5222-D1d. POV transportation to locations justified under

par. U5222-D1d must be authorized/approved by the Secretarial Process.

U5466 ELIGIBILITY

Effective 2 December 2002

NOTE: Members with a contingency operation TDY start date or an effective date of PCS orders on/after 1 April 1997 are eligible for this storage. A member is eligible for this storage upon entering an IPCOT if the IPCOT begins on/after 1 April 1997. The storage entitlement begins effective with the beginning of the IPCOT.

A. Members.

Effective 2 December 2002

A member is eligible to have one POV stored at a storage facility if the member is:

1. Ordered to make a PCS to a foreign/non-foreign OCONUS (see par. U5462) PDS; and the
 - a. Laws, regulations, and/or other restrictions imposed by the foreign country, area, or the United States preclude shipment/entry of a motor vehicle at Government expense into that foreign/non-foreign OCONUS (see par. U5462) PDS; or
 - b. Vehicle would require extensive modification (other than normal maintenance servicing) as a condition to entry into the foreign/non-foreign OCONUS (see par. U5462) PDS ; or
2. Sent TDY for more than 30 days to a contingency operation (see Appendix A).

B. Storage.

The Secretary concerned may have the POV storage facilities designated.

1. Government-procured Storage Available. A Service may elect to store a member's POV. If a Service elects to store a member's POV, the member may personally arrange storage at a commercial storage facility. A member who personally arranges for storage at a facility other than the designated facility is to be reimbursed for the actual storage cost, not to exceed the Government's constructed storage cost.
2. Government-procured Storage Not Available. When Government-procured storage is not available, or has not been designated, or the member is instructed by the shipping/ transportation officer to store the POV at personal expense, the member may arrange to store the POV at a commercial storage facility. The member is to be reimbursed for the actual storage costs.

CHAPTER 11

11-1 BAHRAIN ISLAND (BA) - GENERAL INSTRUCTIONS

REVIEW DATE: 09 MAR 04

1. SHIPMENT INSTRUCTIONS:

- a. **WEIGHT RESTRICTIONS:** In accordance with governing regulations.
- b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.
- c. **HARD LIFT AREA:** Hard lift area for all military services. Air clearance, when required, will be obtained from the appropriate Air Clearance Authority (ACA).
- d. **UNACCOMPANIED BAGGAGE:** No restrictions identified.

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS: It is extremely important to initiate customs clearance. The Government of Bahrain requires all relevant documents; (i.e., commercial bill of lading, government bill of lading and packing list) be forwarded prior to arrival of shipment.

3. CONSUMABLES:

a. **ALCOHOLIC BEVERAGES:** Shipments of alcoholic beverages between CONUS and overseas or within overseas countries may be shipped subject to host country requirements/restrictions identified. When undefined or in doubt, the Personal Property Shipping Office will request clarification from the responsible transportation authority at destination.

b. **CIGARETTES/TOBACCO PRODUCTS:** Shipments of cigarettes/tobacco products between CONUS and overseas or within overseas countries may be shipped subject to host country requirements/restrictions identified. When undefined or in doubt, the Personal Property Shipping Office will request clarification from the responsible transportation authority at destination.

c. **COSMETICS:** Products made in Israel are prohibited.

d. **FOODSTUFFS/MEATS:** Pork products are prohibited.

e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** Certain products are prohibited. The Personal Property Shipping Office will request clarification from the appropriate authority.

4. ELECTRICAL EQUIPMENT:

a. **HOME COMPUTERS:** No restrictions.

b. **TVs/VCRs:** No restrictions. However voltage used in Bahrain is 220volts/50Hz.

c. **OTHER (i.e. COMPATIBILITY, ETC):** No restrictions.

5. FURNITURE, OVERSIZED: Some apartments have very small elevators. Be cautious with oversize furniture. Most apartments are fully furnished.

6. PETS/QUARANTINE:

a. Members assigned to Bahrain may bring their family pets. Pets are defined as dogs and cats only. Only 2 pets can be imported.

b. Pets will be home quarantined for one month. Boarding, kennel and veterinary facilities are available on the local economy.

c. Health documents required to accompany pets in Bahrain are:

(1) Dogs: Certification the dog has been vaccinated twice with a canine parvovirus vaccine at least 2 weeks apart, with the first vaccination at least 20 days prior to shipment.

(2) Cats: Certification the cat has been vaccinated against feline panleucopenia.

(3) For both dogs and cats, a current rabies vaccination certificate over 3 months of age.

(4) A copy of member's orders.

d. **Document processing for pets requires:**

(1) Members **must** fax to their sponsor copies of the pet's health record with an official rabies and health certificate thirty days prior to arrival. The rabies vaccination is required to be 30 days old but no more than one year old upon arrival with a copy of military orders or assignment instructions. The member must ensure the sponsor is aware of the flight itinerary.

(2) The member's sponsor **must** take these documents to the Army Veterinarian Office to obtain the Bahrain government importation certificate (cost \$15.00). Your sponsor should also contact personal services representative to arrange pickup and customs clearance at the airport.

(3) The member **must** arrive in country with an original health and rabies certificate for each pet. The health certificate **must** be no more than ten days old. Upon arrival, the owner should contact the base Army Veterinarian, at 72-4651. The Veterinarian may be reached from CONUS by dialing 011-973-72-4651.

e. Pets transportation guidelines require a veterinary health certificate before making reservations. Pets **must** fly on board AMC flights. Commercial transportation will not be authorized based on the lack of pet space. If pets can not be accommodated on AMC, member will be responsible for arranging onward transportation.

7. **PRIVATELY OWNED FIREARMS (POFs):**

a. **HANDGUNS:** Extremely prohibited.

b. **RIFLES/SHOTGUNS:** Extremely prohibited.

c. **TOY-RELATED GUNS:** Toy guns and other types of guns are prohibited.

d. **OTHER (i.e. AMMUNITION, EXPLOSIVES, ETC):** Sharp knives other than kitchen knives and swords are also prohibited.

8. **PRIVATELY OWNED VEHICLES (POVs):**

a. **POVs:** Authorized DOD personnel may import free of duty no more than one privately-owned vehicle for the personal use of the member. However, you may import a second or third vehicle, but member is liable to pay the 20 percent import tax and local port handling. The legwork to complete the customs processing is the members responsibility. The local Ministry of the Interior defines a motor vehicle as either automobile or motorcycle with engine power

exceeding 1.5 HP and engine size exceeding 50 cc. Personnel must be 18 years old and possess a valid permit to operate automobiles and motorcycles. POV will be inspected by local traffic directorate for compliance and thus requires registration according to Bahrain traffic law.

(1) **Tinted windows:** Local motor law allows the importation of vehicles with factory tinted windows (i.e. SUVs and vans). This tinting must be the normal factory tinting and cannot be a special order deep tint. Aftermarket tinting is not permitted. Contact sponsor for possible exemption letter if windows are tinted (CH)

(2) **Right handed steering wheel:** Vehicle with right-handed steering wheel (right hand driven) is not permitted.

(3) **Paint/scratches/dents:** Vehicles with badly faded paint, dents, widely visible scratches, or any other damage will not pass the inspection. Normal dings and scratches are acceptable. Loose or hanging body parts are not acceptable. Major body damage is not acceptable. (CH)

(4) **Tires:** All tires will be in good condition. Tires extending partially beyond the fender are prohibited.

(5) **Lights:** All installed lights must be operational. The taillight or a separate light must illuminate the rear license plate. Backup lights must function when the transmission is engaged in reverse gear. Vehicles must be equipped with directional signals.

(6) **Windshield Wipers:** Must be operational.

(7) **Brakes:** Vehicle must have two separate means of applying brakes. The failure of one braking system will fail registration.

(8) **Color:** There are no restrictions as to color. However, no weird painting or art on vehicle is permitted.

(9) **Others:** Vehicles **must** meet operational and safety standards. Faulty exhaust system, missing fenders, broken windows, missing side view mirrors, and improper wheel alignment (wheels that cannot be turned from full right to left without jamming or rubbing part of the vehicle) will **not** be accepted. Shipment of vehicles in poor condition is not recommended because of cost of repairs. (CH)

b. **MOTORCYCLES/MOPEDS:** Mopeds and motorcycles require registration according to Bahrain traffic law.

c. **GASOLINE/CATALYTIC CONVERTERS:** Unleaded gasoline is available throughout Bahrain, removal of catalytic converters is no longer required.

d. **INSURANCE/SAFETY REQUIREMENTS:**

(1) Insurance and traffic registration expiration dates must coincide with one another, (i.e., last day of the month). Insurance and registration must be renewed annually; failure to comply will preclude operation of vehicle and may subject the owner to a penalty in accordance with Bahrain law.

(2) Automobile insurance for the Bahrain area is reasonable. Cost depends on make, model, year of vehicle and the total value (what is it worth at present) you declare on the vehicle. Insurance is compulsory, and POV cannot be released, registered, and used without proof of insurance. Once insurance is issued on a vehicle, coverage includes anyone who drives the vehicle. Not necessary to have each individual driver insured. There are two types of insurance policies available:

(a) Third party (without collision) will run about \$125/160 per annum.

(b) Comprehensive (full cover) will run \$300 and above per annum.

e. **PROHIBITED VEHICLES:** Willy's jeeps are prohibited from importation in Bahrain, all other jeeps are allowed.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** The importation of pornographic material is a strict violation of Bahrain law. Those items determined to be pornographic will be confiscated, destroyed and the importer will be prosecuted.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** No restrictions identified.

11. **TRANSMITTING EQUIPMENT:**

a. **CBs:** Use of citizen band (CB) radios and personally owned satellite dishes are prohibited.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **MARS EQUIPMENT:** No restrictions identified.

d. **DISH ANTENNAS:** No restrictions identified.

e. **CORDLESS PHONES:** Cordless phones are permitted; however, high range cordless phones are prohibited. High range equipment will be detained by customs and a custody receipt will be issued. Upon final departure from Bahrain, arrangements can be made with customs, once you produce the custody receipt, the phone will be returned at the airport upon departure. Members should contact their sponsors before deciding disposition of cordless phones.

12. **SEPARATEES/RETIREEES ENTITLEMENTS/LIMITATIONS:** No restrictions.

13. **OTHER: BAHRAIN NATIONAL HOLIDAYS:**

- 1 January New Year's Day
- *2 Feb/March Eid holidays (approx 5 days)
- *3 April/May Eid holidays (approx 5 days)
- *4 May Alhijrah Islamic New Year
- *5 May/June Ashoora
- *6 Jul/Aug Prophet's Birthday
- 7 16 Dec National Day

*These holidays are declared upon sighting the moon, using the Islamic calendar.

STORING YOUR POV

AS OF 1 June 2004

**MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND
200 STOVALL STREET ALEXANDRIA, VA 22332-5050**

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INTRODUCTION

This pamphlet is designed to provide customers with information to prepare your Privately Owned Vehicle (POV) for storage. The successful storage of your POV is not a matter of chance. It is a result of proper advance preparation and planning. It's your POV. Ask questions. Be involved. Read what you sign. Contact your local transportation office prior to making any plans to store a POV.

NOTE: Ensure you have sufficient funds available in the event of unexpected delays/expenses to, from, or at the POV Processing Center. Suggest you call in advance.

WHO CAN STORE A POV

You are eligible to store a POV if:

- you are member of the U.S. armed forces;
- and are ordered to make a PCS to a foreign OCONUS PDS where POVs can not be shipped or where extensive modification of the vehicle would be required; or
- POV storage for contingency operations remains the responsibility of the Installation Transportation Office.

Contact your transportation office for a letter authorizing POV storage.

YOUR ALLOWANCE

The allowance to store a single POV under SDDCs Global POV Contract (GPC) is limited to a permanent change of station to, from, or between places overseas; or upon official change in homeport of the vessel to which a POV is not permitted to be transported, or sent TDY on a contingency operation, for more than 30 days. (See JFTR, U5400, Sub para 2). The transportation office will determine your allowance based on your PCS orders and Military guidance and **MUST** issue a letter of authorization for POV storage. Service members can turn in their POV at any Vehicle Processing Center (VPC), CONUS/OCONUS whether operated by the DOD or the GPC contractor for storage in CONUS under the GPC contract.

Service members have the option to self procure their own POV storage and be reimbursed up the Government cost. Service members must contact their local TO/TMO for letter of authorization to self-procure prior to placing the vehicle in storage.

RESTRICTIONS

- Only **one** POV owned or leased by you or your dependent and for your personal use may be placed in storage at Government expense.

- Once the POV goes into storage it will remain in storage during the service members tour of duty. When the vehicle is removed from storage it cannot be returned to storage at Government expense under the same orders.

- **Storage of nonconforming POVs in CONUS is PROHIBITED.** See instructions for shipping nonconforming POVs in the "Shipping Your POV" pamphlet under subject **NONCONFORMING POVs.**

INSURANCE AND LICENSING

Insurance and Licensing, if required, will be the responsibility of the service member. The vehicle will be stored on private property and there is no requirement for insurance and licensing while in storage.

TYPES OF POVs YOU MAY STORE

Only self-propelled, wheeled motor vehicles can be stored. This includes automobiles, station wagons, jeeps, vans, and pickups. Other passenger-carrying, multipurpose motor vehicles designed for

overland ground transportation not specifically listed above may qualify; however, these generally require a written certification stating the vehicle is for personal use as a passenger-carrying vehicle.

PROPANE TANKS

Vehicles with propane tanks will only be accepted when the propane tank is an integral part of the vehicle used to power the engine or for other purposes and will require considerable cost for the removal of the tank. The propane tanks allowed must be purged and certified before the POV is turned at the vehicle processing center or port. A label should be affixed or tagged to the tank. The person turning in the vehicle must produce written authority that the tank is empty or has been purged. New and empty tanks meet these requirements. The certification must come from an individual or firm authorized to purge propane tanks. Loose tanks such as that use for gas stoves or barbeques and are readily accessible for removal will not be accepted.

WHAT YOU MAY LEAVE IN YOUR POV

You must ensure only authorized personal articles remain in your POV when it is turned in for storage. All household items and camping equipment must be removed. You may store the following:

- Items such as jacks, tire irons, tire chains, fire extinguishers, nonflammable tire inflators, first aid kits, jumper cables, and warning triangle/trouble lights;
- One spare tire and two snow tires with wheels (either mounted or un-mounted).

YOUR RESPONSIBILITIES

Following a few simple rules will make storing your POV much easier. Failure to follow these rules may cause the POV Processing Center to refuse your POV for storage. Service member **MUST** provide emergency contact information including their OCOUNS duty station and at least **ONE** point of contact in CONUS. This information is necessary should the need arise to contact you while the vehicle is in storage.

At CONUS origins:

- Have seven copies of your orders with amendments, and a letter of authorization signed by the ITO/TMO.
- Ensure your POV contains a **FULL** tank of fuel (gasoline or diesel)
- All fluids must be fresh and at the proper levels when the POV is turned in for storage.
- **Ensure all leaks have been repaired. POVs showing any type of fluid or oil leaks will not be accepted.**
- Ensure a fresh battery is installed, especially if current battery is more than two years old. Batteries will be tested to ensure readings are between 11.5 to 13.2 volts. If battery readings are below these levels, members will be advised that it is probable that battery will require replacing while in storage at the member's expense.
- Make sure your POV is in a safe and operable condition when you turn it in at the VPC. Vehicles that are inoperable or not safe will not be accepted.
- Make sure your POV is clean. The VPC will not accept a POV laden with dirt, soil, mud or similar matter, to include the undercarriage.
- Empty the glove compartments, except for all required items.
- Turn off or otherwise disconnect installed **auto alarm or anti-theft device** prior to turn-in.
- Have in your possession a valid driver's license, proof of ownership (title and registration), and a photo ID.
- Have in your possession a complete set of keys, to include gas cap and wheel lock keys, if necessary, upon delivery to the vehicle processing center. Retain a complete set of duplicate keys and have them with you when you pick up your POV.

- There must be a signed letter of authorization, simple power of attorney, or other acceptable evidence of agency if someone other than the service member delivers vehicle. (Not required if spouse is named in the PCS orders.) Here's an acceptable example:

"I hereby appoint (name of agent) as my agent for the delivery of my privately owned vehicle (vehicle and ID number) to the appointed military storage facility, and I appoint him/her my attorney-in-fact to sign all documents required for the delivery of my vehicle for storage."

Ensure your agent has proper civilian identification and all other documentation required to store your POV.

- Provide a forwarding valid address where you may be notified if repairs to the vehicle are required to maintain the storage vehicle.

- An inspector will inspect the POV with you. When the inspection is completed, you and the inspector will sign DD Form 788, "Private Vehicle Shipping Document" or commercial equivalent, "Storage Accessory Condition & Declaration" form, and the "Vehicle Storage Checklist". You will be provided copies of all forms as a receipt for your POV. These copies will be required when you pick up the vehicle, and it will be required by the military claims office should you file a claim for loss or damage to your POV, and only the person turning in the POV will be allowed in the inspection area.

- Make sure you read the liability statements presented to you by the contractor at the time of turn in.

At OCONUS origins:

- Have seven copies of your orders with amendments, and a letter of authorization signed by the ITO/TMO.

- Ensure your POV contains ¼ tank of fuel or less (gasoline or diesel).

- All fluids must be fresh and at the proper levels when the POV is turned in for storage.

- **Ensure all leaks have been repaired. POVs showing any type of fluid or oil leaks will not be accepted.**

- Ensure a fresh battery is installed, especially if current battery is more than two years old. Batteries will be tested to ensure readings are between 11.5 to 13.2 volts. If battery readings are below these levels, members will be advised that it is probably that battery will require replacing while in storage at the expense of the member.

- **Make sure your POV is in a safe and operable condition when you turn it in at the VPC.**

Vehicles that are inoperable or not safe will not be accepted.

- Make sure your POV is clean. The VPC will not accept a POV laden with dirt, soil, mud or similar matter, to include the undercarriage.

- Empty the glove compartments, except for required items.

- Turn off or otherwise disconnect installed **auto alarm or anti-theft device** prior to turn-in.

- Have in your possession a valid driver's license, proof of ownership (title and registration), and a photo ID.

- Have in your possession a complete set of keys, to include gas cap and wheel lock keys, if (applicable), upon delivery to the Vehicle Processing Center. Retain a complete set of duplicate keys and have them with you when you pick up your POV.

- There must be a signed letter of authorization, simple power of attorney, or other acceptable evidence of agency if someone other than the service member delivers vehicle. (Not required if spouse is named in the PCS orders.) Here's an acceptable example:

"I hereby appoint (name of agent) as my agent for the delivery of my privately owned vehicle (vehicle and ID number) to the appointed military storage facility, and I appoint him/her my attorney-in-fact to sign all documents required for the delivery of my vehicle for storage."

- Ensure your agent has proper civilian identification and all other documentation required to store your POV.

- Provide a valid address where you may be notified if repairs to the vehicle are required to maintain the storage vehicle.

- An inspector will inspect the POV with you. When the inspection is completed, you and the inspector will sign DD Form 788, "Private Vehicle Shipping Document" or commercial equivalent, "Storage Accessory Condition & Declaration" form, and the "Vehicle Storage Checklist". You will be provided copies of all forms as a receipt for your POV. These copies will be required when you pick up the vehicle, and it will be required by the military claims office should you file a claim for loss or damage to your POV, and only the person turning in the POV will be allowed in the inspection area.

- (Members may check status of POV at: www.whereismypov.com)

- Make sure you read the liability statements presented to you by the contractor at the time of turn in.
- The representative will have the member complete/sign Import Declaration (DOT HS-7), where applicable, EPA Form 3520, where applicable, the Personal Property Declaration (1252), where applicable.

LOSS AND DAMAGE

When picking up your POV:

- Carefully inspect the exterior and interior to determine if there is any new damages.
- Make sure items left in the POV at the origin terminal are still there.
- Carefully and completely list any loss and all damages to your POV on your vehicle shipping document, DD Form 788 or commercial equivalent. List all loss and damage discovered and why it was not discovered at the final inspection at the pickup point.
- Failure to do this may result in no payment for this damage.

ADVANCE MEMBER PICK UP NOTIFICATION

The storage facility or managing Vehicle Processing Center will notify, via certified mail, pre-pick up advise to members 45 days prior to the end of members tour of duty, if the member has not already notified a VPC. Vehicle will be store for a period of 90 days after termination of tour of duty. If no contact is made by the end of 90-day period after termination of service member's tour of duty, the vehicle will be considered abandoned and will no longer be considered a stored vehicle. Vehicles in this category may be moved to an outside facility to wait abandonment processing.

DELIVERY FROM A STORAGE FACILITY FOR PICK UP AT CONUS/OCOUNS VEHICLE PROCESSING CENTER

The member must provide the contractor with pick-up or forwarding instruction in no less than 30 days of the required delivery date at the designated CONUS VPC or delivery to a CONUS VPC for OCONUS movement. The instructions may be written or emailed. Movement from storage will require seven copies of the member's new orders. In addition, movement to OCONUS points will require the documents specified in MTMC "Shipping Your POV" pamphlet.

EARLY RELEASE OF POV FROM STORAGE WITHOUT NEW PCS ORDERS

Service members requesting early release of POVs from storage for personal reasons without new PCS orders must be aware of the following:

- Once a POV is released from storage that POV is not authorized further storage at Government expense, to include personally procured storage, until new orders are issued.
- POVs withdrawn from storage without new orders are only authorized movement to the original CONUS turn-in VPC or the CONUS VPC serving the storage site. The POV is not authorized movement to the OCONUS turn-in site.
- The appropriate Military Service must approve any movement requiring transport to another CONUS VPC before movement can occur, and the member must agree to pay any excess costs associated with the move.

MILITARY SERVICE INSTRUCTIONS

In addition to instructions in this pamphlet the shippers and Military Service Transportation Officials are governed by the instructions provided by the sponsoring Military Service.

STORAGE SERVICES APPLICABLE UNDER THE GPC CONTRACT:

Liability:

- Contractor liable for up to \$20,000 for loss and damage
- Site settlement for loss and damage claims up to \$500
- Expedited (7 days) settlement for loss and claims not exceeding \$1000

Storage Services:

- vehicles will be placed in storage no later than 14 days after turn-in from member
- storage will be indoors
- vehicles will be stored in accordance with the vehicle manufacturer's recommendations in effect at the time of storage
- vehicles will be washed at the storage site prior to being placed into storage
- vehicles will be covered during storage
- fuel stabilizer added as required
- vehicles run every 30 days – cycle air conditioning and heat
- move vehicles every 30 days to prevent flat spots on tires
- vehicles kept locked

GOVERNMENT ASSISTANCE

Most VPCs have a Contracting Officer Representative (COR) available on site to assist the member in the movement and storage of their vehicle. If required please ask the contractor to be referred to the COR. In those instances where a COR is not available the member will be put in telephone contact with a COR at another VPC who can assist.

POV PROCESSING CENTER INFORMATION

The remainder of this pamphlet provides information unique to each VPC operated by the GPC contractor. Consult your local transportation office to determine the proper VPC from which to ship your POV. NOTE: Hours of operation for each VPC are listed in the applicable section and are strictly adhered to. VPCs are not open on weekends or holidays. Please plan your trip accordingly.

While every effort is made to provide up-to-date information on the POV program, it is important that you consult your local transportation office for any recent changes. We welcome written recommendations to correct or improve this pamphlet. Address your comments to:

Surface Deployment and Distribution Command
ATTN: SDPP-PA
200 STOVALL STREET
ALEXANDRIA VA 22332-5000

Information regarding the status of POV shipments can be obtained on the worldwide-web at <http://www.whereismypov.com>

CONUS Vehicle Processing Center Information

VPC Operating Hours For “POV PROCESSING” 0800-1600* Mon-Fri, except Fed Holidays

***Members are encouraged to arrive at the VPC by 1530 hrs to insure processing is completed on time**

Atlanta, GA VPC 2579 Campbell Blvd. Ellenwood, GA 30294	Tel# 404 363 4449/3753 Fax# 404 363 1858 800# 800 965 9155
Baltimore, MD VPC 2501 Broening Highway Baltimore, MD 21224	Tel# 410 631 5751 Fax# 410 631 5756 800# 800 631 5751
Charleston, SC VPC 1599 Oceanic Street Charleston, SC 29405	Tel# 843 805 6667 Fax# 843 805 6671 800# 800 747 9223
Dallas, TX VPC 500 North Stemmons Freeway Lake Dallas, TX 75067	Tel# 940 497 1036 Fax# 940 497 1076 800# 866 438 2046
Los Angeles, CA VPC 23803 S. Wilmington Ave. Carson, CA 90745	Tel# 310 549 8277 Fax# 310 549 7438 800# 800 887 3344
Metro NY/NJ VPC 301 Supor Blvd Harrison, NJ 07029	Tel# 973 485 8164 Fax# 973 485 6925 800# 877 269 3702 (“877” is toll-free)
New Orleans, LA VPC 5481 Crowder Blvd New Orleans, LA 70127	Tel# 504 246 2102/0770 Fax# 504 246 2111 800# 800 721 9632
Norfolk, VA VPC 3015 Airline Blvd. Portsmouth, VA 23701	Tel# 757 465 4127 Fax# 757 465 3970 800# 800 810 7480
Oakland, CA VPC (Transfers to new location on 20 Jul 03) 1301 Canal Street Richmond, CA 94804 (Begins Service 20 Jul 03) 1200 Wright Ave Richmond, CA 94804	Tel# 510 231 6831 Fax# 510 237 4046 800# 800 704 2444 ALL PHONE/FAX AND 800 NUMBERS REMAIN THE SAME
Orlando, FL VPC 1934 McCoy Road Orlando, FL 32822 (Updated 4/05/01)	Tel# 407 854 8771/8772 Fax# 407 854 8774 800# 800 758 5998
Seattle, WA VPC 2302 Ross Way Tacoma, WA 98421	Tel# 253 272 1712 (TACOMA) 253 735 6405 (SEATTLE) Fax# 253 272 2375 800# 800 597 1833
St. Louis, MO VPC 4236 Crescent Drive Pontoon Beach, IL 62040	Tel # 618 931 2888 Fax 618 931 2892 800# 800 275 3706

OCONUS Vehicle Processing Center Information

OCONUS VPC OPERATING HOURS are Mon-Fri, excluding all Federal, Local and Host Nation holidays. Hours are as follows:

BENELUX (Chievres, Belgium/Schinnen, Netherlands) 0800-1630
 ENGLAND 0800-1630
 GERMANY 0800-1700
 GUAM 0800-1600
 HAWAII 0800-1500 (For POV Processing)
 ALASKA 0800-1700
 ITALY 0830-1630
 PUERTO RICO 0800-1600
 SOUTH KOREA 0800-1700
 TURKEY. 0830-1630
 SPAIN 0900-1300, 1300-1400, 1400-1700

BENELUX Transcar POV Shipping Chievres, Belgium VPC Chievres Air Base Building 20174 Belgium	Tel# 32(0) 68665999 Fax# 32(0) 68665948 800# 00 800 87267227
Shinnen, Netherlands VPC Transcar POV Shipping Borgerweg 10 Building 27, Room 11 6365 CW-Shinnen, NL Netherlands	Tel# 31(0) 464432851 Fax# 31(0) 464432735 800# 00 800 87267227
ENGLAND Lakenheath/Mildenhall VPC London Road Industrial Estate 40 Wimbledon Avenue Brandon, Suffolk IP27, ONZ Quality of Life VPC U.S. Naval Activities, UK RAF West Ruislip, London Quality of Life VPC Menwith Hill Station Harrogate, Yorkshire Quality of Life VPC Joint Maritime Force Raf JMF ST. Mawgan Newquay, Cornwall	CONTACT TRANSCAR ON Tel# 44(0) 1842813999 Fax# 44(0) 1842812981 800# 00 800 87267227 Tel# 44 (0)1715 144467 Tel# 44 (0)1423 777887 Tel# 44 (0) 1637 853502
LONDON VPC U.S. Naval Activities U.K. RAF West Ruislip	Tel# 44-189-561-6585 (Int'l) 0189-561-6585 (Local) DSN 235-6585 For appointment: 0184-281-3999 Fax# ext 6640 Toll Free: 00-800-87267227

GERMANY Baumholder VPC Gebäude 8716, Raum 1-3 Chg 6/4/01 Smith Barracks Am Bahnhof / Bldg 8716 55774 Baumholder, Germany	Tel# 49 6783 2455 Fax# 49 6783 3377 800# 00 800 87267227
Boeblingen VPC Transcar POV Shipping Panzer Kaserne Bldg 2931 71032 Boeblingen, Germany	Tel# 49 7031 4 Fax# 49 7031 413408 DSN 431-2617
Grafenweohr VPC U.S. Grafenweohr Base Saratoga Ave/Bldg 515 92655 Grafenweohr, Germany	Tel# 49 9641 8480 Fax# 49 9641 3597 800# 00 800 87267227
Kaiserslautern VPC Kapaun Air Station Bldg 2806 67661 Kaiserslautern, Germany	Tel# 49 631 98517 Fax# 49 631 98518 800# 00 800 87267227
Mannheim VPC Taylor Barracks Bldg 348 68309 Mannheim, Germany	Tel# 49 621 7140511 Fax# 49 621 7140711 800# 00 800 87267227
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Spangdahlem VPC Spangdahlem Air Base Bldg 193A 54529 Spangdahlem, Germany	Tel# 49 6565 4484 Fax# 49 6565 4469 800# 00 800 87267227
Wiesbaden VPC Transcar POV Shipping Mainz Kastel Housing Area Bldg 7513 55252 Mainz Kastel, Germany	Tel# 49 6134 69303 Fax# 49 6134 63579 800# 00 800 87267227

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HAWAII Honolulu, HI VPC Matson-Honolulu Terminal Sand Island Parkway Pier 51-B Honolulu, HI 96820	Tel# 808 848 8383 Fax# 808 853 2116 800# 800 896 7745
ALASKA Anchorage, AK VPC 2945 Mountain View Drive Anchorage, Alaska 99501 Fairbanks VPC 904 Aurora Drive Fairbanks, Alaska 99701	Toll Free# 1-866-848-7276 Tel# 907-297-1133 Fax# 907-297-1198 Toll Free# 1-866-848-7277 Tel# 907-451-1753 Fax# 907-451-1826
ITALY Aviano VPC Transcar POV Shipping Via Monte Tremol 1 Industrial Area 33081 Aviano, Italy Sigonella VPC Transcar POV Shipping C/O Base NavakeUSA / NAS II Strada Statale 417 Catania - Gela 95030 Plano d'ARCI /Sigonella (CT)	Tel# 39(0) 434661419 Fax# 39(0) 434661420 800# 800 053388 (in Italy) Tel # 0039-095-86-5529 Fax# 0039- 434-661875 800# 800-053733 DSN# 624-5529
Livorno VPC Transcar POV Shipping Leghorn Army Depot Camp Darby Gate 27, Bldg 5138 SS 1 Aurelia 56018 Tirrenla/Pisa, Italy	Tel# 39(0) 50579920 Fax# 39(0) 5037649 DSN 633-7059
Naples VPC Vehicle Processing Center C/O Naval Support Activity Building 2081 Contrada Boscariello 81030 Gricignano di Aversa (CE) Italy	Tel# 39-081-811-6521/6522 Fax# 39-081-811-6526 DSN 625-4252
Vincenza VPC Transcar POV Shipping Via Pelosa BLDG. 970 Torri di quartesolo 36040 Vincenza, Italy	Tel# 39(0) 44431898 Fax# 39(0) 444263168 DSN 634-7760

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SPAIN Rota VPC Transportes Internacionales Ferris, S.A. Avenida Crucero Baleares, #18. 11520 Rota (Cadiz), Spain	Tel# 0034-956 -811044 / 0034 956 840185 Fax# 0034 956-815077 800# 0034-900-214304